

MILLVILLE
BOARD OF EDUCATION
AGENDA
OCTOBER 6, 2014

MILLVILLE BOARD OF EDUCATION
MILLVILLE, NEW JERSEY
OCTOBER 6, 2014
AGENDA

1. Call to Order
2. Roll Call and Establishment of Quorum
3. Flag Salute
4. Approval of Minutes of Previous Meeting
5. Report of the President
6. Report of Committees:
 - a. Finance Committee Bob Donato
 - b. Community Relations Committee Mike Whilden
 - c. Facilities Committee Mike Beatty
 - d. Professional Review Committee Bob Donato
 - e. Policy Committee Mike Whilden
 - f. Curriculum Committee Joe Pepitone
 - g. Shared Services Committee Charles Flickinger
 - h. Legal Committee Arnold Robinson, Esq.
7. Public Review of the Agenda
8. Report of the Superintendent

An asterisk denotes all board members vote on items.
9. Report of the Treasurer, Report of the Secretary and Budget Control
10. Communications (Letters and other communications have been distributed to all Board Members. Where appropriate, they are available for review by the public in the Board Secretary's office.)
11. Unfinished Business
12. New Business
13. Hearing of the Delegation
14. Adjournment

SUPERINTENDENT'S REPORT

October 6, 2014

General – As Recommended by the Superintendent

- *1 It is recommended the Board of Education approve the list of out-of-district workshops as indicated in the back up.
- *2 It is recommended the Board of Education approve the assessment for the Cumberland County Audio-Visual Aids Commission for the 2014-15 school year in the amount of \$26,915.75.
- *3 It is recommended the Board of Education approve the Memorandum of Agreement between Education and Law Enforcement Officials.
- *4 It is recommended the Board of Education authorize Garrison Architects to prepare an “other capital project” application for the conversion of the High School auto shop to office space and student counseling space. The district acknowledges that there will be no state aid available for this project and authorizes Garrison Architects to amend the Long Range Facilities Plan to include this project.
- *5 It is recommended the Board of Education approve the out-of-state travel for Dr. Pamela Moore to attend the State Development Network Convening in Charlotte, NC from Wednesday October 22 to Friday October 24, 2014 at no cost to the district.
- *6 It is recommended the Board of Education approve the establishment of the following clubs at Millville Senior High School:

Be the Change Club – Stacy Descalzi, volunteer advisor
Technology Club – Jennifer Kundera and Kathleen Galarza, volunteer advisors
Gaming Club – Kathleen Galarza and John Clementi, volunteer advisors
- *7 It is recommended the Board of Education approve creating four(4) positions for School Staff for Positive Behavior Support Plan Review at Alternative School. Staff will be paid at the MEA hourly rate of \$30, not to exceed three(3) hours per person. – IDEA basic funding
- *8 It is recommended the Board of Education approve the Gifted and Talented Program Overnight Field Trip to attend Model Congress in Lawrenceville, NJ on March 19 & 20, 2015 at no cost to the district.

SUPERINTENDENT'S REPORT

October 6, 2014

General (con't)

- *9 It is recommended the Board of Education approve creating positions for advisors for the following 10 Hour Clubs at Millville Senior High School:

Books & Pens Club	Go Green Club	String Club
SADD	Guitar Club	Madrigals
Anime Club	Clay Club	Prospectus
Health Professions Club		

Staff will be paid for ten(10) weeks, one(1) day per week, one(1) hour per day at the MEA hourly rate of \$30. – District funding

1-9 ALL

- 10 It is recommended the Board of Education approve the out-of-state travel for Ryan Hudson for Friday, October 24, 2014 to New Orleans, Louisiana to attend Elevating and Celebrating Effective Teaching and Teachers (ECET²) at no cost to the district. The trip will be fully funded by the Bill and Melinda Gates Foundation.
- 11 It is recommended the Board of Education approve a 90 hour field experience in Social Service for Chelsea Charlesworth, a student at Cumberland County College, at Rieck Avenue School with social worker, Kim Ale.
- 12 It is recommended the Board of Education approve creating a position for a full-time PBIS Paraprofessional at Wood School to be effective January 5, 2015. – District funding
- 13 It is recommended the Board of Education approve the creation of the following club at Silver Run:
- The Monarch Club – Rebecca Wadsworth, Alyssa Robbins, Nicole Interlante, and Danielle Cosgrove – volunteer advisors
- 14 It is recommended the Board of Education approve creating a Co-Curricular/Schedule B position for Assistant Field Hockey Coach at Lakeside. – Donation funding

SUPERINTENDENT'S REPORT

October 6, 2014

General (con't)

- 15 It is recommended the Board of Education approve creating a temporary position for Bilingual Office Worker at Rieck Avenue. Position will be for six(6) weeks, five(5) days per week, one(1) hour per day at the MEA hourly rate of the 12B Secretary guide, 1st step, \$15. – District funding
- 16 It is recommended the Board of Education approve acceptance of two(2) 12 month grants for Sharon Zerra and John Phillips in the amount of \$1,625 each to be used for licensing of software from the *Explore Learning Reflex* Educator Grant program. The purpose will be to provide up to 35 Wood School students and up to 35 Rieck Avenue students the opportunity to achieve automaticity with basic addition, subtraction, multiplication, and division facts. The district bears no responsibility for supporting this program beyond the 2014-15 school year.

Leave of Absence –As Recommended by the Superintendent

- 17 It is recommended the Board of Education approve the paid medical leave of absence for employee #58 from September 30 to November 17, 2014 utilizing the Family Medical Leave Act.
- 18 It is recommended the Board of Education approve the unpaid medical leave of absence for employee #4680 from October 14 to November 14, 2014 utilizing the Family Medical Leave Act.
- 19 It is recommended the Board of Education approve the unpaid medical leave of absence for employee #2308 from October 2 to November 2, 2014 utilizing the Family Medical Leave Act.

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- *20 It is recommended the Board of Education approve the paid medical leave of absence for employee #2746 from October 16 to November 26, 2014 utilizing the Family Medical Leave Act.
- *21 It is recommended the Board of Education approve the paid medical leave of absence for employee #2874 from October 6 to December 20, 2014 utilizing the Family Medical Leave Act.

SUPERINTENDENT'S REPORT
Leave of Absence – (cont'd)

October 6, 2014

- *22 It is recommended the Board of Education approve the partially paid medical leave of absence for employee #2161 from September 1, 2014 to January 1, 2015 utilizing the Family Medical Leave Act.
- *23 It is recommended the Board of Education approve the paid medical leave of absence for employee #874 from September 10 to October 20, 2014 utilizing the Family Medical Leave Act.

Retirements – As Recommended by the Superintendent

- *24 It is recommended the Board of Education approve the retirement of Linda Carapelli from her position as 12 Month Secretary for the district (pc#599) effective January 1, 2015.
- *25 It is recommended the Board of Education approve the retirement of Tony Zee from his position as Senior Computer Technician for the district (pc#520) effective October 1, 2014.

Salary Adjustments- As Recommended by the Superintendent

- *26 It is recommended the Board of Education approve the list of salary adjustments due to credits as indicated in the back up.

Appointments – As Recommended by the Superintendent

The following candidate(s) are recommended for emergent hiring pending completion of a criminal history check.

- *27 It is recommended the Board of Education approve the list of substitutes as indicated in the back up.
- *28 It is recommended the Board of Education approve the appointment of Cristy Loperolo to the shared position of Opening Day Prep – Instructional Coach. She will be paid at the MEA hourly rate of \$30, not to exceed six(6) hours. – Title 1 funding
- *29 It is recommended the Board of Education approve the appointment of the following staff to the position of School Staff for Positive Behavior Support Plan Review at Alternative School:

Cynthia Commander Tiera Harden Linda Jost Alice Sparks

Staff will be paid at the MEA hourly rate of \$30, not to exceed three(3) hours each. – IDEA basic funding

SUPERINTENDENT'S REPORT
Appointments – (cont'd)

October 6, 2014

- *30 It is recommended the Board of Education approve the appointment of Louis Spinelli to the position of Advisor for the 10 Hour Go Green Club at Memorial. He will be paid at the MEA hourly rate of \$30. – District funding
- *31 It is recommended the Board of Education approve the appointment of Lamar Davis to the position of Teacher at Alternative School (pc#1032) effective September 22, 2014. He will be paid at the 1st step (MA) of the MEA salary guide, \$49,583 (pro-rated).-District funding
- *32 It is recommended the Board of Education approve the appointment of Robert Smith to the position of Senior Computer Technician for the District (pc#10203) effective September 22, 2014. He will be paid at the 2nd step of the MEA Senior Tech salary guide, \$44,769 (pro-rated).-District funding
- *33 It is recommended the Board of Education approve the appointment of Kaitlyn Pecan to the position of Special Education Teacher at Millville Senior High School (pc#315) effective October 17, 2014. She will be paid at the 1st step of the MEA salary guide, \$48,383 (pro-rated). – District funding
- *34 It is recommended the Board of Education approve the appointment of Lorinda Jarvis to the position of Special Education Paraprofessional at Millville Senior High School (pc#5) effective September 29, 2014. She will be paid at the 1st step of the MEA salary guide, \$18,937 (pro-rated) +\$200 (degree) = \$19,137. – District funding
- *35 It is recommended the Board of Education approve the appointment of Jason Kessler to the position of Grant Manager-Partnership for HIV, STD and Teen Pregnancy Prevention for the District. He will be paid a stipend of \$2,500. – Grant funding
- *36 It is recommended the Board of Education approve the appointment of Amy Whilden to the position of Math Tutor at Memorial. She will be paid for 30 weeks, 2 days per week, 1 hour per day at the MEA hourly rate of \$30. – Title IIA funding

SUPERINTENDENT'S REPORT
Appointments – (cont'd)

October 6, 2014

- *37 It is recommended the Board of Education approve the appointment of the following staff to the position of Advisor-10 Hour Clubs at Millville Senior High School:

Books & Pens Club – Tara Cotton
Go Green Club – Robert DeSantis
String Club – Ryan Macken
SADD – Amanda Gaunt
Guitar Club – John Clementi
Madrigals – Howard Raudenbush
Anime – Kathleen Galarza
Clay Club - Alissa Clayton
Health Professions Club – Michele Horin
Prospectus – Holly Capertina

Staff will be paid for ten(10) weeks, one(1) day per week, one(1) hour per day at the MEA hourly rate of \$30. – District funding

- *38 It is recommended the Board of Education approve the appointment of the following staff to the position of Math Tutor at Millville Senior High School:

Bobby Barber Gerald Bruman

They will be paid for 30 weeks, 2 days per week, 1 hour per day at the MEA hourly rate of \$30. – Title IIA funding

20-38 ALL

- 39 It is recommended the Board of Education approve the appointment of Stephanie Terista to the position of Language Arts Teacher Grade 8 at Lakeside effective October 14, 2014. She will be paid at the 8th step (MA) of the MEA salary guide, \$52,567 (pro-rated). – District funding
- 40 It is recommended the Board of Education approve the appointment of Holly Franklin to the position of Special Education Paraprofessional at Lakeside effective October 6, 2014. She will be paid at the 1st step of the MEA salary guide, \$18,937 +\$200 (AA degree) = \$19,137 (pro-rated). - District funding

SUPERINTENDENT'S REPORT
Appointments – (cont'd)

October 6, 2014

- 41 It is recommended the Board of Education approve the temporary appointment of Alexis McCann to the position of Teacher at Silver Run to be effective from October 20, 2014 to February 1, 2015. She will be paid at the 1st step (MA+15) of the MEA salary, \$49,983 (pro-rated). – District funding
- 42 It is recommended the Board of Education approve the appointment of Stephanie Parent to the position of Custodial Maintenance Building Worker at Lakeside Middle School (pc#333) effective September 29, 2014. She will be paid at the 1st step of Council 18 salary guide, \$27,080 (pro-rated). Salary may be adjusted when Council 18/BMW contract is settled. – District funding
- 43 It is recommended the Board of Education approve the appointment of Lisa Klawitter to the position of Cook at Silver Run (pc#757) effective September 23, 2014. She will be paid at the MEA hourly rate of \$15.73. – District funding
- 44 It is recommended the Board of Education approve the appointment of the following staff to the position of Child Care for Evening Parent Activities at Child Family Center:
- Ashley Carney Linda Ehrlich Melissa Sbrana
- Staff will be paid at the hourly rate of \$12 for three(3) evening parent events during the 2014-15 school year. – ECP funding
- 45 It is recommended the Board of Education approve the appointment of the following staff to the position of 21st Century Elementary Site Coordinator/Teacher:
- James Rettig Joseph Cascia Andrea Riegel
- Staff will be paid for 5 days per week, 1-7 hours per day at the MEA hourly rate of \$30. – 21st Century Grant funding
- 46 It is recommended the Board of Education approve the appointment of Chad Losaw to the position of Special Education Paraprofessional at Lakeside effective September 1, 2014. He will be paid at the 1st step of the MEA salary guide \$18,937 +\$200(credits) = \$19,137. – District funding

SUPERINTENDENT'S REPORT
Appointments – (cont'd)

October 6, 2014

- 47 It is recommended the Board of Education approve the appointment of the following staff to the position of 21st Century Elementary Aides:

Angela Jackson Andrea Riegel

Staff will be paid for 5 days per week, 3-7 hours per day at the MEA hourly rate of \$9.50 – 21st Century Grant funding

- 48 It is recommended the Board of Education approve the appointment of Ivelisse Cruzado to the temporary position of Bilingual Office Worker at Rieck Avenue effective September 26, 2014. She will be paid for six(6) weeks, five(5) days per week, one(1) hour per day at the MEA hourly rate of the 12B Secretary guide, 1st step, \$15. – District funding

Co-Curricular- As Recommended by the Superintendent

- 49 It is recommended the Board of Education approve the appointment of staff for Co-Curricular/Schedule B positions at Lakeside as indicated in the backup.
- 50 It is recommended the Board of Education approve the appointment of staff for Co-Curricular/Schedule B positions at Wood School as indicated in the backup.

39-50 MILLVILLE

- *51 It is recommended the Board of Education approve the **revised** appointment of **Lauren Taney** to the Co-Curricular position of Girls Soccer Assistant Coach at Millville Senior High School to replace Brooke Nessen effective September 15, 2014. She will be paid at the 1st step of the Co-Curricular/Schedule B salary guide, \$3,693.

Bids – As Recommended by the Superintendent

- *52 It is recommended the Board of Education approve a third change order for **Bid number 14-29** to SSG Barco, Inc. in the amount of \$1,873.34 to cover additional concrete work, excavation and stockpiling of contaminated material.

Total cost of entire job: \$17,719.34

SUPERINTENDENT'S REPORT

October 6, 2014

Budgetary Transfers – As Recommended by the Superintendent

- *53 It is recommended the Board of Education approve the budgetary transfers for the month ending August 31, 2014.

Board of Education's Monthly Certification - As Recommended by the Superintendent

- *54 It is recommended the Board of Education officially certify pursuant to NJAC 6:20-2:13(e) that as of August 31, 2014 and after a review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, to the best of our knowledge, no major account or fund has been over-extended in violation of NJAC 6:20-2:13(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Secretary's Monthly Certification – As Recommended by the Superintendent

- *55 It is recommended the Board of Education approve the Board Secretary's monthly certification of budgetary line item status for August 31, 2014.

Balance Sheet Reports – As Recommended by the Superintendent

- *56 It is recommended the Board of Education officially accept the four balance sheets from the board secretary for the General Fund, Special Reserve Fund, Capital Projects Fund and the Debt Service Fund as required under the GAAP procedure for the month ending August 31, 2014.

51-56 ALL